

ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., September 9, 2025, at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Secretary/Treasurer Al Schultz, Thomas Pettit, Shawn Petri, Jodi Valentino. Board members absent: Chairperson Cherie Johnson, Vice Chair Michael Purkey. Others Present: Executive Director Steven Dubois, Operations Manager Nichole King. Motion made by Jodi Valentino, supported by Shawn Petri, to approve amended agenda of September 9, 2025, Regular Board Meeting. All members present in support. Motion carried. Motion made by Thomas Pettit, supported by Shawn Petri, to approve regular board meeting minutes of August 12, 2025. All members present in support. Motion carried. Motion made by Thomas Pettit, supported by Jodi Valentino to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending August 31, 2025. Roll call vote JV-Y, AS-Y, SP-Y, TP-Y. Motion carried. Motion made by Jodi Valentino supported by Thomas Pettit, to accept and place on file the Trial Balance Sheet of 8/31/2025, Comparison Balance Sheet dated 8/31/2025, and System Wide Monthly Reports through 8/31/2025. Roll call vote JV-Y, AS-Y, SP-Y, TP-Y. Motion carried. Motion made by Jodi Valentino, supported by Shawn Petri, to accept and place on file the Investment Summary Report dated 8/31/2025. All members present in support. Motion carried.

Unfinished Business:

1. Open Board Seat Consideration - Motion to move forward with Recommendation to commissioners for Alma Lou Crossley Motion by Jodi Valentino, supported by Thomas Pettit. Motion carried.

New Business:

1. Hydrochem quote - sole source - Motion - to Accept and Ratify Hydrochem Quote for Bus Wash Upgrade as a sole source project through grant with State and Federal funds. Motion by Jodi Valentino, supported by Shawn Petri. Roll call vote JV-Y, AS-Y, SP-Y, TP-Y. Motion carried.
1. MDOT Contract 2022-0127 P5 R2- Motion to extend contract. Motion made by Thomas Pettit, supported by Shawn Petri. Motion carried.
2. Director review-with pay recommendations due next month
Steve Dubois requested to enter a closed session. Motion to enter into closed session for the purpose of discussing the Director's Performance Review as allowed under the open meetings act. Motion made by Jodi Valentino, supported by Shawn Petri. Motion carried. 10:15 am

Opened Closed Session at 10:20 am Motion made by Shawn Petri, supported by Thomas Pettit. Motion carried.

Due to an outstanding performance review for our director, the board is going to honor the contract 3% cost of living increase on the salary, but then also make the recommendation for a 3% one-time bonus and to be looked at each year effective October 1, 2025. Motion made by Thomas Pettit, supported by Jodi Valentino. Roll call vote JV-Y, AS-Y, SP-Y, TP-Y. Motion carried

Correspondence:

1. MDOT 2023 Title VI plan Approval Letter

Director's Report:

1. MDOT update- State Funding??
2. Solar Carport Update
3. Board member reappointments- Cherie, Al, Shawn
4. 45th Anniversary Celebration - Venue Change

Public Comment:

None

Board Comment:

Jodi Valentino- I don't know if any of you have seen the proposal that the Village of Roscommon is working on for land that has been cleared for 20 plus years. They ran everything to it to build something years ago. They are looking at multi-functioning housing units. Phase 1 and Phase 2 include senior living with townhomes and apartments that will be specific to 55 and up. The next phase will include housing for the missing middle. Shawn Petri - We are almost finished with our center base program. We would be done, but exterior doors are the hold up.

Adjourn: Motion by Jodi Valentino, supported by Thomas Pettit to adjourn meeting at 10:53 a.m. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 October 14, 2025, at 10:00 a.m.