

## ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., October 8, 2024 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Cherie Johnson, Vice Chair Al Schultz, Richard Koupal, Michael Purkey, Shawn Petri. Board members absent: Jodi Valentino. Others Present: Executive Director Steven Dubois, Operations Manager Nichole King, Dispatch/Driver Supervisor Kendra Couture. Motion made by Michael Purkey, supported by Shawn Petri, to approve agenda of October 8, 2024 Regular Board Meeting. All members present in support. Motion carried. Motion made by Al Schultz, supported by Shawn Petri, to approve regular board meeting minutes of September 10, 2024. All members present in support. Motion carried. Motion made by Michael Purkey, supported by Richard Koupal, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 9/30/2024. Roll call vote MP-Y, AS-Y, RK-Y, SP-Y, CJ-Y. All members present in support. Motion carried. Motion made by Al Schultz, supported by Michael Purkey, to accept and place on file the Trial Balance Sheet of 9/30/2024, Comparison Balance Sheet dated 9/30/2024, and System Wide Monthly Reports through 9/30/2024. All members present in support. Motion carried. Motion made by Richard Koupal, supported by Shawn Petri, to accept and place on file the Investment Summary Report dated 9/30/2024. All members present in support. Motion carried.

### **Unfinished Business:**

1. Director review-with pay recommendations- Motion made by Shawn Petri, supported by Micheal Purkey to give director 3% increase and 2% additional one-time Bonus. All members present in support. Motion carried.
2. Open Board Seat – Motion made by Al Schultz, supported by Shawn Petri to recommend Tom Petit to the County for appointment. All members present in support. Motion carried.

### **New Business:**

1. MERS Define Contribution – Discussion and Motion - Motion made by Michael Purkey, supported by Richard Koupal to approve and sign the MERS DC addendum and plan adoption agreement as presented. All members present in support. Motion carried.
2. Bytejumper quote- Discussion and Motion- Motion made by Richard Koupal, supported by Al Schultz to hire Bytejumper. Roll call vote MP-Y, AS-Y, RK-Y, SP-Y, CJ-Y. All members present in support. Motion carried.
3. Facility Improvement Projects- Discussion and Motion- Motion made by Michael Purkey, supported by Richard Koupal to hire an architect. All members present in support. Motion carried.
4. NCACU Credit Card - Discussion and Motion

### **Correspondence:**

1. MDOT Contract 2022-0127 P12

### **Director's Report:**

1. Facility Building Project Update
2. Dispatching Software Update
3. Solar Project Update

### **Closed Session:**

Motion Made by Shawn Petri, supported by Al Schultz to enter closed session at 11:17 am

### **Open Closed Session:**

Motion Made by Shawn Petri, supported by Richard Koupal to come out of closed session at 11:47 am

### **Public Comment:**

None

### **Board Comment:**

The Board is very pleased with Steve's Performance!

**Adjourn:** Motion by Jodi Valentino, supported by Michael Purkey, to adjourn meeting at 11:50 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 November 12, 2024 at 10:00 a.m.