

ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., November 18, 2024 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Cherie Johnson, Vice Chair Michael Purkey, Richard Koupal, Secretary/Treasure Al Schultz, Shawn Petri, Jodi Valentino, Thomas Pettit. Board members absent: None. Others Present: Executive Director Steven Dubois, Operations Manager Nichole King. Motion made by Al Schultz, supported by Richard Koupal, to approve agenda of November 18, 2024 Regular Board Meeting. All members present in support. Motion carried. Motion made by Michael Purkey, supported by Shawn Petri, to approve regular and annual board meeting minutes of October 8, 2024. All members present in support. Motion carried. Motion made by Shawn Petri, supported by Al Schultz, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 10/31/2024. Roll call vote MP-Y, AS-Y, RK-Y, SP-Y, CJ-Y, JV-Y, TP-Y. Motion carried. Motion made by Al Schultz, supported by Jody Valentino, to accept and place on file the Trial Balance Sheet of 10/31/2024, Comparison Balance Sheet dated 10/31/2024, and System Wide Monthly Reports through 10/31/2024. Roll call vote MP-Y, AS-Y, RK-Y, SP-Y, CJ-Y, JV-Y, TP-Y. Motion carried. Motion made by Tom Petit, supported by Michael Purkey, to accept and place on file the Investment Summary Report dated 10/31/2024. Roll call vote MP-Y, AS-Y, RK-Y, SP-Y, CJ-Y, JV-Y, TP-Y. Motion carried.

Unfinished Business:

1. Committee Assignments- Discussion and Motion- Motion made by Jody Valentino, supported by Shawn Petri to approve the committees as discussed. All members present in support. Motion carried.

New Business:

1. Drug and Alcohol Policy update – Discussion and Motion - Motion made by Al Schultz, supported by Jody Valentino to approve the updated policy as presented. All members present in support. Motion carried.
2. Banking - Discussion and Motion- Motion made by Tom Petit, supported by Michael Purkey to remove Rawland (Cliff) Wood from all Horizon Bank, Mercantile Bank, North Central Area Credit Union, and Michigan Class accounts and Add Albert Schultz in his place, reflecting that Cherie Johnson, Albert Shultz and Steven Dubois to be listed as signers for all accounts and Nichole King as an additional signer on both disbursement accounts at Horizon bank and Mercantile Bank. All members present in support. Motion carried.
3. Northland Area Federal Credit Union- Discussion and Motion- Motion made by Al Schultz supported by Richard Koupal to Authorize Steven Dubois to move the CD and close the account with Northland Area Federal Credit Union.. All members present in support. Motion carried.
4. Solar Project - Discussion Motion made by Jody Valentino supported by Michael Purkey to accept proposal from J.Ranck Electric to install solar carport as presented. Roll call vote MP-Y, AS-Y, RK-Y, SP-Y, CJ-Y, JV-Y, TP-Y. Motion carried.

Correspondence:

Director's Report:

1. Facility Building Project Update
2. Dispatching Software Update
3. Mobility Management Grant - Update
4. FY2024 Audit
5. FY2026 Budget and application
6. State Transportation Commission
7. Shared Streets and Spaces Grant
8. New Member of MPTA

Public Comment:

None

Board Comment:

Adjourn: Motion by Al Schultz , supported by Jodi Valentino, to adjourn meeting at 10:55 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 December 10, 2024 at 10:00 a.m.