

## ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., March 11, 2025 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Cherie Johnson, Vice Chair Michael Purkey, Richard Koupal, Secretary/Treasurer Al Schultz, Jodi Valentino, Thomas Pettit. Board members absent: Shawn Petri. Others Present: Executive Director Steven Dubois, Operations manager Nichole King, Dispatch/Driver Supervisor Kendra Couture, Financial Coordinator Stacey Born . Motion made by Jodi Valentino, supported by Thomas Pettit , to approve amended agenda of March 11, 2025 Regular Board Meeting. All members present in support. Motion carried. Motion made by Al Schultz, supported by Thomas Pettit, to approve regular board meeting minutes of February 11, 2025. All members present in support. Motion carried. Motion made by Jodi Valentino, supported by Michael Purkey, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 2/28/2025. Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, TP-Y, JV-Y. Motion carried. Motion made by Jodi Valentino supported by Thomas Pettit, to accept and place on file the Trial Balance Sheet of 2/28/2025, Comparison Balance Sheet dated 2/28/2025, and System Wide Monthly Reports through 2/28/2025. All members present in support. Motion carried. Motion made by Michael Purkey , supported by Jodi Valentino, to accept and place on file the Investment Summary Report dated 2/28/2025. All members present in support. Motion carried.

### **Unfinished Business:**

1. None

### **New Business:**

1. SSSG Grant - Discussion and Resolution to allow Steven Dubois – Executive Director as representative on behalf of the transit agency to sign contract #25-5009 and also agree to the implementation of the resulting Shared Streets and Spaces Grant Project. Roll call vote MP-Y, AS-Y, RK-Y, SP-Y, CJ-Y, JV-Y. Resolution Passed.
2. Title VI policy update- Discussion and motion made by Michael Purkey, supported by Thomas Pettit to approve updated policy as presented. Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, TP-Y, JV-Y. Motion carried.
3. Outside Shop work- Discussion and Motion made by Al Shultz, supported by Michael Purkey to proceed with expanding our mechanical services to be able to offer to other municipalities and non-profits. Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, JV\_Y, TP-NV. Motion carried.

### **Correspondence:**

1. None

### **Director's Report:**

1. FY2026 Application Update
2. Dispatching Software Update
3. FTA Drug and Alcohol Conference March 17-21, 2025

### **Public Comment:**

None

### **Board Comment:**

None

**Adjourn:** Motion by Al Schultz , supported by Thomas Pettit, to adjourn meeting at 10:23 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 April 8, 2025 at 10:00 a.m.