

## ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., January 14, 2025 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Cherie Johnson, Vice Chair Michael Purkey, Richard Koupal, Secretary/Treasurer Al Schultz, Shawn Petri, Jodi Valentino, Thomas Pettit. Board members absent: None. Others Present: Accountant Tyler Waters, Executive Director Steven Dubois, Operations Manager Nichole King, Dispatch/Driver Supervisor Kendra Couture. Motion made by Richard Koupal, supported by Shawn Petri, to approve agenda of January 14, 2025 Regular Board Meeting. All members present in support. Motion carried. Motion made by Michael Purkey, supported by Thomas Pettit, to approve regular board meeting minutes of December 10, 2024. All members present in support. Motion carried. Motion made by Richard Koupal, supported by Al Schultz, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 12/31/2024. Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, TP-Y, JV-Y. Motion carried. Motion made by Jodi Valentino supported by Thomas Pettit, to accept and place on file the Trial Balance Sheet of 12/31/2024, Comparison Balance Sheet dated 12/31/2024, and System Wide Monthly Reports through 12/31/2024. All members present in support. Motion carried. Motion made by Richard Koupal, supported by Michael Purkey, to accept and place on file the Investment Summary Report dated 12/31/2024. Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, TP-Y, JV-Y. Motion carried.

### **Unfinished Business:**

1. None

### **New Business:**

1. FY2024 Audit Report – Tyler Watters - Motion made by Al Schultz, supported by Jodi Valentino to accept as presented. Roll call vote MP-Y, AS-Y, RK-Y, JV-Y, CJ-Y, TP-Y. Motion carried.
2. FY2026 Revised Budget - Discussion and Motion- Motion made by Jodi Valentino, supported by Michael Purkey approved as presented. Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, TP-Y, JV-Y. Motion carried.
3. FY2026 Revised Resolution of Intent - Motion to approve and sign - Motion made by Jodi Valentino, supported by Thomas Pettit to approve and sign. All members present in support. Motion carried.
4. FY2026 Vehicle Accessibility Plan Update - Motion to approve - Motion made by Michael Purkey, supported by Al Schultz to approve. All members present in support. Motion carried.
5. MDOT Contract 2022-0127 P13 - Motion to accept and sign - Motion made by Jodi Valentino, supported by Al Schultz to accept and sign. All members present in support. Motion carried.
6. Dispatching software discussion and motion - Motion made by Michael Purkey, supported by Al Schultz to move forward with TripMaster and purchasing tablets, cases, and monitors. Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, TP-Y, JV-Y. Motion carried.

### **Correspondence:**

1. None

### **Director's Report:**

1. Facility Building Project Update
2. Tip up Town 2025
3. SSSG update

### **Public Comment:**

None

### **Board Comment:**

Cheri was happy with one of our drivers as they stopped safely to let someone cross the road and drove with caution.

**Adjourn:** Motion by Al Schultz , supported by Jodi Valentino, to adjourn meeting at 11:01 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 February 11, 2025 at 10:00 a.m.