

## ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., February 11, 2025 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Cherie Johnson, Vice Chair Michael Purkey, Richard Koupal, Secretary/Treasurer Al Schultz, Shawn Petri, Thomas Pettit. Board members absent: Jodi Valentino. Others Present: Executive Director Steven Dubois, Dispatch/Driver Supervisor Kendra Couture. Motion made by Thomas Pettit, supported by Richard Koupal, to approve agenda of February 11, 2025 Regular Board Meeting. All members present in support. Motion carried. Motion made by Al Schultz, supported by Thomas Pettit, to approve regular board meeting minutes of January 14, 2025. All members present in support. Motion carried. Motion made by Shawn Petri, supported by Al Schultz, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 1/31/2025. Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, TP-Y, SP-Y. Motion carried. Motion made by Michael Purkey supported by Richard Koupal, to accept and place on file the Trial Balance Sheet of 1/31/2025, Comparison Balance Sheet dated 1/31/2025, and System Wide Monthly Reports through 1/31/2025. Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, TP-Y, SP-Y. Motion carried. Motion made by Thomas Pettit, supported by Michael Purkey, to accept and place on file the Investment Summary Report dated 1/31/2025. All members present in support. Motion carried.

### **Unfinished Business:**

1. None

### **New Business:**

1. Fleet Discussion - Discussion and Motion - Motion made by Al Schultz, supported by Shawn Petri to authorize purchase of 2019 Van to expand fleet, as presented. Roll call vote MP-Y, AS-Y, RK-Y, SP-Y, CJ-Y, TP-Y. Motion carried.
2. Server Discussion - Discussion and Motion - Motion made by Shawn Petri, supported by Thomas Pettit authorizing purchase of new server from Abadata, as presented. Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, TP-Y, SP-Y. Motion carried.
3. MERS - Discussion and Motion - Motion made by Michael Purkey, supported by Shawn Petri to authorize \$10,000/month additional investment into MERS DB for 10 months. . Roll call vote MP-Y, AS-Y, RK-Y, CJ-Y, TP-Y, SP-Y. Motion carried.

### **Correspondence:**

1. None

### **Director's Report:**

1. FY2026 Application Update
2. Facility Building Project Update
3. Dispatching Software Update
4. SSSG update

### **Public Comment:**

None

### **Board Comment:**

Cherie Johnson noted discussion regarding investigation of purchase threshold of \$5,000 for Executive Director increasing in the future, to be discussed in next meeting.

**Adjourn:** Motion by Al Schultz , supported by Michael Purkey, to adjourn meeting at 10:22 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 March 11, 2025 at 10:00 a.m.