

# ROSCOMMON COUNTY TRANSPORTATION AUTHORITY

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., August 13, 2024 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chairperson Cherie Johnson, Vice Chair Al Schultz, Jodi Valentino, Michael Purkey. Board members absent: Secretary/Treasurer Cliff Wood, Richard Koupal, Shawn Petri. Others Present: Executive Director Steven Dubois, Operations Manager Nichole King. Motion made by Jodi Valentino, supported by Al Schultz, to approve the amended agenda of August 13, 2024 Regular Board Meeting. All members present in support. Motion carried. Motion made by Jodi Valentino, supported by Michael Purkey, to approve regular board meeting minutes of June 25, 2024 and special meeting minutes of July 31, 2024. All members present in support. Motion carried. Motion made by Al Schultz, supported by Jodi Valentino, to authorize Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 7/31/2024. Roll call vote MP-Y, AS-Y, JV-Y, CJ-Y. Motion carried. Motion made by Michael Purkey, supported by Jodi Valentino, to accept and place on file the Trial Balance Sheet of 7/31/2024, Comparison Balance Sheet dated 7/31/2024, and System Wide Monthly Reports through 7/31/2024. Motion carried. Motion made by Jodi Valentino, supported by Al Schultz, to accept and place on file the Investment Summary Report dated 7/31/2024. Motion carried.

**Unfinished Business:** None

**New Business:**

1. 2024 L-4029 – Discussion and motion - Motion made by Michael Purkey, supported by Jodi Valentino to accept and sign 2024 L-4029 as presented. Roll call vote MP-Y, AS-Y, JV-Y, CJ-Y. Motion carried.
2. Upcoming board appointments expirations-
3. Admin Vehicle – Discussion and motion - Motion made by Michael Purkey, supported by Jodi Valentino to enter into a purchase agreement with Don Nester of Houghton Lake including a trade equity of \$6,000.00 for a total cash price of \$54,852.00.
4. Director review-with pay recommendation due next month

**Correspondence:**

1. FY2025 Vehicle Accessibility Plan Update Approval
2. MDOT Contract 2017-0120 P14 R3
3. MDOT Contract 2017-0120 P16 R2
4. MDOT Contract 2017-0120 P19 R2
5. MDOT Contract 2022-0127 P5 R1

**Director's Report:**

1. FTA Audit
2. Fill the Bus – August 31, 2024 - Walmart
3. Facility Building Project update
4. Vehicle Updates
5. MDOT Annual Conference August 18<sup>th</sup> – 21<sup>st</sup> Crystal Mountain
6. Open Interviews August 14, 2024 10 am – 3 pm

**Public Comment:** None

**Board Comment:** None

**Adjourn:** Motion by Al Schultz, supported by Michael Purkey, to adjourn meeting at 10:53 a.m. All members present in support. Motion carried.

Next Regular Meeting at the Roscommon County Transportation Authority offices 2665. S. Townline Rd. Houghton Lake, MI 48629 September 10, 2024 at 10:00 a.m.