

Roscommon County Transportation Authority

A regular meeting of Roscommon County Transportation Authority was held at 10:00 a.m., January 9, 2024 at the Roscommon County Transportation Authority Main Office at 2665 S. Townline Rd. Houghton Lake, MI 48629. Board Members Present: Chair Cherie Johnson, Vice Chairperson Al Schultz, Shawn Petri, Michael Purkey, Secretary/Treasurer Cliff Wood, Richard Koupal.. Board members absent: Jodi Valentino Others Present: Steven Dubois- Executive Director, Operations manager Nichole King, Thomas Obrien. Motion made by Shawn Petris supported by Al Schultz, to approve amended agenda of January 9, 2024 regular board meeting. All members present in support. Motion carried. Motion made by Al Shultz, supported by Richard Koupal, to approve regular board meeting minutes of December 12, 2023. All members present in support. Motion carried. Motion made by Shawn Petris, supported by Al Shultz, to approve Claims and Accounts, Class A bills, Payroll and Payroll liabilities for period ending 12/31/2023. Roll call vote SP-Y, RK-Y, CJ-Y, AS-Y, MP-Y, CW-Y. Motion carried. Motion made by Michael Purkey, supported by Cliff Wood, to accept and place on file the Trial Balance Sheet of 12/31/2023, Comparison Balance Sheet dated 12/31/2023, and System Wide Monthly Reports through 12/31/2023. Roll call vote SP-Y, CJ-Y, AS-Y, MP-Y, CW-Y, RK-Y. Motion carried. Motion made by Richard Koupal, supported by Shawn Petris, to accept and place on file the Investment Summary Report dated 12/31/2023. Roll call vote SP-Y, CJ-Y, AS-Y, MP-Y, CW-Y, RK-Y. Motion carried.

Unfinished Business:

1. None

New business:

1. FY2023 Audit Report- Tyler Watters- Motion made by Shawn Petris, supported by Al Shultz to accept and place on file the FY2023 Audit Report as presented. Roll call vote SP-Y, CJ-Y, AS-Y, MP-Y, CW-Y, RK-Y. Motion passed.
2. FY2025 Public Notice- Motion made by Shawn Petris, supported by Michael Purkey to approve as presented. Roll call vote SP-Y, CJ-Y, AS-Y, MP-Y, CW-Y, RK-Y. motion passed.
3. FY2025 Vehicle accessibility plan update, discussion and motion made by Cliff Wood, supported by Shawn Petris to approve as presented. Roll call vote SP-Y, CJ-Y, AS-Y, MP-Y, CW-Y, RK-Y. motion passed.
4. Drug and Alcohol Policy Update- discussion and motion made by Al Shultz, supported by Michael Purkey to approve updated policy as presented. Roll call vote SP-Y, CJ-Y, AS-Y, MP-Y, CW-Y, RK-Y. Motion passed.

Correspondence:

1. MDOT Contract 2022-0127-P10
2. MDOT FTA compliance review follow-up

Director's Report :

1. Facility building project update
2. Software updates- pilot program

Public Comment:

Thomas Obrien talked about being disappointed at where the project stands.

Board Comments: Shawn Petris commented on the career tech open house for tonight from 4:30-6:00pm

Cherie Johnson commented she will miss the next 2 meetings for preplanned vacations, as well as the June meeting.

Adjourn: Motion by Shawn Petris, supported by Al Shultz, to adjourn meeting at 11:08 am. All members present in support. Motion carried.

Next Regular Meeting at Roscommon County Transportation Authority offices 2665 S. Townline Road, Houghton Lake, MI 48629, February 13, 2024 at 10:00 a.m.